



# *The Grandview Condominium*

2201 Third Avenue, Seattle, Washington 98121

## **Moving into & out of the Grandview:**

The following guidelines are for your benefit as well as our other residents and neighbors.

- All moves require a \$200 deposit check made out to Grandview Home Owners Association.
- Moves must be scheduled at a minimum of 24 hours in advance and are subject to the availability of the elevator. The resident must be present. The elevator must be padded and locked off for all moves. Advance notice of 2-3 weeks will reduce the possibility of conflicts in the elevator schedule. Contact Reba to schedule.
- Moving can only be scheduled for Monday-Friday 9am-4pm. No moves are permitted on holidays and weekends.
- If elevator or common area damage occurs as a result of moving company, contractor or resident negligence, the deposit will be held until necessary repairs are completed and costs determined. The repair cost will be deducted from the deposit and the balance returned. If the repair cost exceeds the deposit amount, the unit owner will be billed the difference.
- All moving must be done through the back entry. This includes moving equipment or building supplies brought in by contractors.
- Residents are responsible for cleaning of elevators and hallways after the move.
- Stacking boxes or furniture in the lobby or blocking elevators and stairwells in anyway is not permitted. Moving should be completed as quickly as possible to avoid inconvenience to other residents.
- The moving party shall dispose of moving containers, crates, etc. Cardboard boxes must be flattened and deposited in recycling containers.

- Items that do not fit down the trash chute may be placed in the green dumpster. Paint, microwaves, monitors and other hazardous waste may not be disposed of in the building dumpsters. Items that do not fit in the dumpsters need to be taken to the recycling and solid waste disposal station located at: 1350 N. 34<sup>th</sup> St.
- Moving vans must be parked in the alley pointed towards Blanchard St. with the back by the gate so as not to block other garage doors.
- Doors to the building must be staffed or closed when not in use to protect building security.
- Please call Reba upon arrival and completion of the move so she can assist you with the doors, elevators and any questions that may arise. Also, the recycling bins can be moved so the back area may be used for staging. Extra carts and dollies may be available upon request.

If you have any questions or concerns, please contact me at (206) 250-0322 or [reba@grandviewseattle.com](mailto:reba@grandviewseattle.com) or the Property Manager, Marcel Scheel, can be reached at (425) 455-0900 or [marcels@suhrco.com](mailto:marcels@suhrco.com).

Reba Swartz  
Facilities Manager